

**LOUND PARISH COUNCIL**  
**PARISH COUNCIL MEETING**

I hereby give notice that the Annual Meeting of Lound Parish Council will take place on Monday 6 November 2023 at 7.00pm. The meeting will be held at Lound Village Hall.  
Jill Brown – Clerk

**Annual Parish Council Meeting**

- 1. Welcome and Apologies** – Council to vote whether to accept or decline apologies offered from Parish Councillors.
- 2. Declaration of interest and requests for dispensation** - Declaration of any pecuniary or other interest with regard to items on the agenda.
- 3. Minutes of the Previous Parish Council Meetings** - To confirm the minutes of the Annual Parish Council meetings held on Monday 4 September 2023 and 9 October 2023.
- 4. Election of Vice Chair**
- 5. Updates**
  - Councillor Training
  - Warm rooms Project
  - Phone Kiosk Back Lane
  - Dog Fouling Signs
  - De-fib
  - Village Hall – Bowling Green Project
  - Mardle – including rat issue
  - Speed signs on Church Lane – foliage clearance
- 6. Reports from District and County Councillors**
- 7. Correspondence** – Any correspondence received and not previously circulated/dealt with.
- 8. Internet Banking** – Update on progress of internet banking authorisation and further action needed.
- 9. Preliminary Budget Discussion and Review**
- 10. Internal Control Document**
- 11. Accounts a:** Review of income and expenditure and balances to end October 2023. Review of bank reconciliation to end of October 2023. Review of actual and forecast income to end October 2023.  
**b: Payments to Authorise:**  
Clerk’s salary to end of November and December 2023  
Any other payments to authorise.
- 12. Dates of Future Meetings:** 8th Jan 2024 and 4th March 2024.
- 13. Councillors Forum** - *To request items to be included in the agenda for the next meeting.*