

21/04

LOUND PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held by Zoom on Monday 1st March 2021 at 7.30 pm.
(Subject to amendment until signed by the Chairman at the next meeting)

Present: Miles Thomas (Chair), Judith Hobbs (Vice Chair), Paul Strowlger, Gayle Welsh, Jenny Ozinel, Connor Moore, Jill Brown — clerk.
James Reed, Keith Robinson, (County Councillors).

Welcome & Apologies - Apologies received from Peter Larcombe and Paul Ashdown who was unable to gain access to the online meeting.

1. Declaration of Interest - Declaration of any pecuniary or other interest with regards to items on the agenda. There were none.

2. Minutes of The Last Meeting and Matters Arising – The minutes of the Parish Council Meetings held on 4th January and 18th January were agreed.

3. Public Forum – No members of the public joined the meeting.

4. Briefing re Church Farm Footpaths – The briefing did not take place as the members of public concerned did not attend. A discussion re footpaths in general took place and a working party was formed to investigate the condition of paths and signage.

5. Updates –

- **Neighbourhood Planning Update** – The Reg 14 consultation period has now ended, with a large number of comments received from members of the public, The Broads Authority, Suffolk County Council, and East Suffolk Council. When all comments have been reviewed and collated the plan will then go forward to the examiner.
- **Bus Provision** – The Rugby Club team of drivers will recommence the bus service as soon as the lifting of Covid restrictions allows. It is hoped that eventually the original route will be readopted. James will look into this.
- **Village Sign Repair** – This work has been jointly undertaken by Chris Baker and Stuart James, who have made an excellent job. Miles has sent a thank you card and is awaiting an invoice.
- **Village Green Project** – The price for extending the path was out of budget and so an alternative project is proposed to resurface the gateway to the parking away on The Green as this has been unusable of late. All members voted unanimously to go ahead with this work. Two quotes have already been received and The Village Hall Committee will oversee the work.
- **Well-being grant** – The funding has been received for this and the work of creating the notice board has commenced. Judith will look into the possibility of leaflets.

6. Spring Maintenance Tasks –

- Ditch clearance – It has been noticed that this has been taking place.
- Parish Notice Boards – These need some general maintenance – hopefully a volunteer will be able to take on this task.

Signed Chairman, Clerk, Date.....

- Litter Pick – To be Covid compliant this activity will take place over the course of a week. The litter pickers will be left in Miles’ garden for collection by participants. Miles will draw up notices for the boards and also add to the website.
- Lound Heath – The Woodland Trust will be asked if they can supply any trees for planting on The Heath in the autumn. ESC have a plan to plant 200,000 trees and Keith will find out if they can be of help.

7. Correspondence – Jenny has received an email regarding an area of flooding. This will be forwarded to the Clerk.

8. Reports from District and County Councillors –James spoke about the latest newsletter and news on the pandemic.

Keith gave details of a contact in ESC who may also be able to help with guidance and/or providing trees for The Heath.

9. Review of Internal Control Documents – The Internal Control checks have been undertaken and the documents completed by Paul S. These were reviewed and agreed by all members. Any suggestions will be taken forward to the meeting in August. As required as part of the Internal Controls, the clerk’s contract has been reviewed by Miles and Judith and checked by Paul. Adjustments have been made to bring this in line with legislation. It will be circulated to all members and the clerk for approval before adoption.

10. Comments from Internal Audit for consideration, including adoption of extra GDPR documents – The comments from the Internal Audit 2019/20 were reviewed in full regarding any items still outstanding and will be actioned as appropriate in due course.

9. Review of budget requirements for 2021/22 –

The budget for 20/21 is running at a deficit due to extra expenses. A further online meeting was scheduled for 18th January to agree the budget.

10. Review of Precept 2021/22 – A further online meeting was scheduled for 18th January to agree the precept.

11. Accounts

a: Review of Income and Expenditure and Bank Reconciliations to end of February 2021 –

The income, expenditure and bank reconciliations to the end of February 2021 were reviewed and accepted.

b: The following payments were authorised:

Clerk’s salary to end of March 2021	£152.39
Clerk’s salary to end of April 2021	£152.39
ICO registration	£40.00
Repair of village sign – amount to be advised	

12. Future meetings for 2021 – 10th May 2021 (also AGM), 5th July 2021, 6th September 2021, 1st November 2021.

An extra meeting was scheduled for 6th April 2021 to agree the year-end accounts.

13. Councillors Forum – No extra items were brought forward for discussion at the next meeting.

The meeting closed at 8.55 pm.

Signed Chairman, Clerk, Date.....