

LOUND PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Monday 6th September 2021 at 7.30 pm which took place at the Village Hall, Lound.

(Subject to amendment until signed by the Chairman at the next meeting)

Present: Miles Thomas (Chair), Judith Hobbs (Vice Chair), Paul Strowlger, Peter Larcombe, Gayle Welsh, Jenny Ozinel, Connor Moore, Keith Robinson (County Councillor), Jill Brown — clerk.

Welcome & Apologies - Apologies received from Paul Ashdown (District Councillor), Eddie Black (County Councillor).

1. Declaration of Interest - Declaration of any pecuniary or other interest with regards to items on the agenda. There were none.

2. Minutes of The Last Meeting and Matters Arising – The minutes of the Parish Council Meeting held on 7th July was discussed. Changes were made as follows:

- The minutes of the meeting held on 24th May were proposed by Paul S and not Paul A as stated.
- The reason for the meeting called by ESC regarding the neighbourhood plan was, at that point, unknown. It was only surmised that it was regarding upcoming changes to Govt legislation, which turned out to not be the case.

The minutes were then agreed. Proposed by Judith H, and seconded by Peter L.

The minutes for the planning meeting on 9th August were agreed. Proposed by Judith H and seconded by Peter L.

3. Public Forum – There were no members of the public present.

4. Updates –

- **Litter Pick** – Peter has trimmed the hedges at the end of the path by the village pond. Anna Moyse will be contacted and asked if she would like to form a working party for the work around the pond. A date for the next litter pick has been set for 16th October 2021. The benches on The Green need maintenance. Miles said he will take this matter to the Village Hall Committee. The notice boards also need maintenance. Miles said that this needs to wait until he sees how the process works with the benches. Paul S is awaiting a reply from Oulton Broad PC regarding their sign about feeding ducks, as something similar may be suitable for use at The Mardle.
- **Dorking Road Trees** – This work has been completed successfully.
- **Neighbourhood Plan** – This is completed and has been passed to ESC who have taken ownership. There will be a 6-week consultation period from 1st September to 13th October.
- **Clerk's access to internet banking** – It was agreed that the clerk should have authority and online access to view statements and set up payments which will then be actioned by two signatories. Proposed by Paul S and seconded by Jenny O.
- **Dropped kerb on Earth Lane** - SCC have raised queries regarding this – still on going. Jenny said that residents on Earth Lane have requested that the fence be moved and parking bays created for residents of the bungalows. Keith R said that he would put this request through but it would be unlikely to go ahead due to the high cost of such a project.

Signed Chairman, Clerk, Date.....

6. Correspondence – There were two items of correspondence received:

- An email regarding Hornsea Offshore Project – This was not deemed relevant to Lound PC.
- An email from Dan Goldsmith regarding the extensive tree felling (1000 tons of timber) that has taken place during bird nesting season on Somerleyton Estate at East Wood. Dan comments that this was despite objections from Suffolk Wildlife Trust, at Lound PC meeting in July, regarding maintenance work of The Heath. Dan has reported this to RSPB, the Forestry Commission, and Suffolk Wildlife Trust (SWT), and would like it noted in the minutes. No action necessary at this time.

7. Reports from District and County Councillors – Keith R (County Councillor) said that there are upcoming changes to local speed limits and provided a map which demonstrated these. Some roads that are currently at the national speed limit of 60mph will have this reduced to 40mph. Paul A had emailed a report and this was read out to members.

8. Internal Audit – The clerk explained that according to legislation and proper practice the Internal Audit Report, which had previously been circulated to all members, should be reviewed by the council as a body. Miles stated that this would not be reviewed at this meeting due to lack of time. This will be carried forward to the next meeting. The demands of the Internal Audit were discussed. Miles said he has reviewed the clerk's salaries of local parishes and that Lound PC pay a higher percentage of the precept to the clerk's salary than any other local parish. Miles said that he would contact ESC to see if they can make any concessions on the Internal Audit process as Lound PC is such a small council. Clerk explained that the procedures are covered by Govt legislation.

9. Internal Control – As above, Miles said that due to lack of time this item would be carried forward to the next meeting. Paul S agreed to take charge of the Internal Control procedures again this year.

10. Insurance Renewal – A discussion took place. It was agreed that, as several quotes were sought last year, and the current providers offered the best price by a considerable margin, and the policy is adequate for purpose, providing the cost of the upcoming renewal is not increased by more than 10%, the clerk should go ahead and renew the policy with the same company.

11. Allotment Agreements – There is one agreement outstanding and the cheque for this payment has not been cashed, as per previous instructions not to bank money until a correctly signed agreement is received. Miles said he will follow this up.

8. Accounts

a: Review of Income and Expenditure and Bank Reconciliations to end of August 2021 – The income, expenditure and bank reconciliations to the end of June 2021 were reviewed and accepted.

b: The following payments were authorised:

Clerk's salary to end of September 2021	£152.39
Clerk's salary to end of October 2021	£152.39

9. Future meetings for 2021 – 1st November 2021.

10. Councillors Forum – Other than previously stated, no extra items were brought forward for discussion at the next meeting.

The meeting closed at 9.15 pm.

Signed Chairman, Clerk, Date.....