

LOUND PARISH COUNCIL

PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Monday 7th March at 7.00 pm which took place at the Village Hall, Lound.

(Subject to amendment until signed by the Chairman at the next meeting)

Present: Miles Thomas, Paul Strowlger, Gayle Welsh, Jenny Ozinel, Connor Moore, Paul Ashdown, (District Councillor), Peter Larcombe, Jill Brown (clerk).

Welcome & Apologies

1. Declaration of Interest – Connor Moore declared an interest in item number 11.

2. Minutes of The Last Meetings and Matters Arising – The minutes of the Parish Council Meeting held on 17th January were agreed. Proposed by Gayle Welsh and seconded by Paul Strowlger.

3. Public Forum – There were three members of the public present. A query was raised regarding footpath signage on Dorking Road. This is being dealt with. Information was provided about possible ownership of The Hermitage.

4. Updates –

- **Neighbourhood Plan** – Subject to the examiner's report being finalised, a referendum will be held in June. This will be facilitated by ESC.
- **Litter pick, Mardle clean-up and other tasks** – The litter pick will commence on Saturday 12th March at 9.30. A representative from E & S water met with councillors to divide tasks between E & S water and the PC. A working party will be formed to meet on Monday 14th at 10am. It is too late in the season to cut trees or shrubs. General tidying will be undertaken in preparation for the installation of the new notice boards.
- **Allotment no.7** – There has been a request to keep 2 pet ferrets on an allotment. It was agreed that this will be allowed for this tenant only and permission will end when the current tenancy ceases. Agreements will not be amended to give blanket permission.
Proposed by Miles, seconded by Jenny. One councillor disagreed with this decision.
- **Allotment Updates** – It was agreed that renewal agreements will be sent out for signing along with a copy of last year's agreement.
- **Display Board for the Mardle** – Judith presented the finished board. This will be installed after the Mardle tidy up.
- **Dropped kerb on Earth Lane** – The fee has been paid. There is no news yet on a date for the work to be carried out.
- **Treebilee** – The tree has been planted and the plaque will go up at the Jubilee celebrations
- **Footpath Signage** – All new signs are now installed apart from one on Dorking Road. This is in hand.

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5. Reports from District and County Councillors – Paul Ashdown (District Councillor) said that the recent traffic survey elicited a very good response with 260 replies being received. The rugby club will carry on with the voluntary bus service.

All Parish Councillors are invited to the Commissioner Partnership event at Parkhill on Saturday.

On Thursday 24th May there will be a meeting in Corton to answer questions regarding recycling facilities in the area. Jill (clerk) was asked to email Corton Parish Clerk with the numbers of councillors who wish to attend.

6. Correspondence – An email has been received from Joe Blackmore at ESC in reply to queries regarding the development at The Paddock. The matter is being monitored by ESC.

7. Asset Register Review – The asset register was reviewed and agreed. There are further enquiries to be made regarding the location of the speed gun. Miles agreed to action this. Agreement proposed by Judith and seconded by Gayle.

8. Internal Control Review – This was completed by Paul S and reviewed by the PC. Agreement proposed by Gayle and seconded by Judith.

9. Risk assessment – This item was brought forward from the PC meeting on 24 May 2021. A new filing cabinet is needed for storage of archived documents. Gayle agreed to look into this. The risk assessment was agreed. Proposed by Paul and seconded by Judith.

10. Appointment of Internal Auditors – After discussion it was agreed that the PC would use the services of SALC for the internal audit for the year 2021/22. Proposed by Paul and seconded by Jenny.

11. Planning Application: DC/22/0506/OUT, 6 Dorking Road – see attached appendix.

12. Accounts –

a: Review of income and expenditure and balances to end February 2022. These were reviewed and agreed. **Review of Bank Reconciliation to end February 2022.** These were reviewed and agreed. **Review of actual and forecast income to end February 2022.** These were reviewed and agreed.

b: The following payments were reviewed and agreed:

Clerk's salary to end of March 2022

Clerk's salary to end April 2022

Duck sign £294

13. Future meetings for 2022 – May 16th (Annual Meetings), July 4th, September 5th, November 7th.

14. Councillors Forum – No items.

15. Non-Public Review of Clerk's Salary – New Pay Scales have not yet been announced.

The meeting closed at 8.45 pm

Signed Chairman, Clerk, Date.....

Appendix One

Planning Application: DC/22/0506/OUT, 6 Dorking Road.

The Parish Council have no objection in principle to a building of 1.5 storeys on this site.

Signed Chairman, Clerk, Date.....