

15/10

# LOUND PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held at Lound Village Hall  
on Monday 1st June 2015 at 7:00pm

**(Subject to amendment until signed by the Chairman at the next meeting)**

Present: Paul Ashdown, Carl Ashpole, Judith Hobbs, Len Jacklin, Bertie Poole  
and Louis Smith  
John Burford – Clerk

The Chair welcomed those present and introduced the meeting by reminding those present of the location of the Fire exits.

**1. Welcome & Apologies**

The meeting started at 7:15 awaiting enough Councillors to be quorate.  
Apology from PCSO Sue Kershaw who is now back full time but not on duty this evening. The Chair advised the meeting that Rita Flatt had resigned as Parish Councillor.

**2. Election of Parish Council Chair**

The Clerk took the Chair and sought a nomination for the position of Chair. Judith proposed Louis as Chair, this was seconded by Carl. Louis accepted the role and took over as Chair.

**3. Election of Vice Chair of the Parish Council**

Louis sought a nomination for Vice Chair. Louis proposed Judith and this was seconded by Carl. Judith accepted the role as Vice Chair.

At this stage the Parish Council meeting was suspended to allow the Annual Parish Meeting to take place. Peter Larcombe and Gayle Welsh joined the meeting. The Parish Council Meeting resumed upon completion of the Annual Parish Meeting.

**4. Declaration of Interest**

*Declaration of any pecuniary or other interest with regard to items on the agenda*  
There were no declarations made.

**5. Minutes Of The Last Meeting and Matters Arising - To confirm the minutes of the meeting held on Monday 13<sup>th</sup> April 2015**

Judith proposed and Louis seconded acceptance of the minutes.  
There were no matters arising.

Signed ..... Chairman, ..... Clerk, Date.....

**6. Police Report**

**POLICE REPORT FOR THE PARISH OF LOUND, FOR THE MONTH OF MAY 2015.**

There were three recorded crimes for the parish.

All three were all in Back Lane and overnight.

1 Theft from vehicle.

1 Theft – from sheds.

1 Theft.

Suffolk police remind residents to secure of all sheds, houses and vehicles to ensure security of their property.

If anything suspicious is seen, please dial 101 the non-emergency number.

Kind regards,

Sue Kershaw

PSCO 3080 Susan Kershaw

North Lowestoft Safer Neighbourhood Team

**7. Public Forum**

There were no members of the public.

**8. Parish Council Vacancies**

The Chair explained that whilst Alison Thomas has not sought re-election, Miles Thomas has indicated a willingness to become a Parish Councillor. Gayle Welsh had also indicated a willingness to become a Parish Councillor. It was therefore proposed from the Chair that both Miles and Gayle be co-opted onto the Parish Council, this was agreed by all. With Rita having resigned, it left the Parish Council with one vacancy. Clerk to let the new Councillors have a document explaining the Role of a Parish Councillor.

**9. Election Expenses, "Declaration of Acceptance of Office" form & the online register of interests form.**

After the meeting, appropriate forms were given out to Councillors for completion and then collected in. Clerk to seek a signature from Miles Thomas.

**10. Correspondence**

The Clerk advised that all correspondence had been linked to the elections. Councillors were reminded to complete their expenses form. Clerk to obtain a signature from Rita for her expenses form Clerk to get all forms to the Town Hall by midday on Friday 5<sup>th</sup> June .

**11. Future Scheduled Meetings**

4<sup>th</sup> August, 5<sup>th</sup> October, 1<sup>st</sup> December.

**12. Clerks Report**

The end of year accounts had been distributed at the Annual Parish Meeting and the Clerk talked those present through the document.

**15/12**

Business Bonus Account	As at 1 <sup>st</sup> June 2015	£4,050.00
Community Account	As at 1 <sup>st</sup> June 2015	£1,479.53

There are two cheques to be agreed and signed off please:

Clerk's Salary (Apr' – May)	£ 260.00
HM Revenue & Customs 120PD00315869 1509	£ 60.00

Gayle proposed acceptance of the accounts which was seconded by Judith and agreed by all.

**13. Councillors Forum**

To request items to be placed on the Agenda for the next Parish Council meeting  
Nothing was put forward.

The meeting closed at 9.00pm