

## Lound with Ashby, Herringfleet and Somerleyton Neighbourhood Plan

Minutes of Steering Group meeting held on Wednesday 18<sup>th</sup> January 2017,  
at Lound Village Hall.

Present: Jenni Livingstone, Hugh Somerleyton, Paul Strowlger, Miles Thomas,  
Chris Morris, David Cook, Mike Brackenbury, Rita Flatt, Louis Smith.

Apologies from: Maureen Gibbs.

Copies of the minutes to go to the following who have agreed to help without attending all the meetings: Gerda Gibbs, David Pugh, Nicky Mathers, Richard Hartgrove.

1. Minutes from last meeting.

It was agreed that the minutes of the meeting on 7<sup>th</sup> December were a true record.

2. Responses from Consultation Events on 13<sup>th</sup> November.

The responses from the 13<sup>th</sup> November consultation have been analysed, and 34 issues that were raised have been listed. The Steering Group agreed that this list was a fair summary of the issues raised, and this will be the starting point for our questionnaire. Some of the issues are not within the scope of Neighbourhood Planning. These will be sent to Lound Parish Council or to Somerleyton Parish Council for them to decide if any action is required.

There was some discussion about whether the responses were realistic, but the steering group decided that their role was to gather the views of local residents, not to try to shape them.

3. Meeting with WDC.

Jenni, Paul, and Louis attended a meeting at WDC to review our progress with Neighbourhood Planning. WDC suggested that we should be providing more feedback to local residents, particularly by publishing the results from the 13<sup>th</sup> November consultation.

WDC also provided an example of a NP questionnaire from Elmswell and explained how the results could be analysed using special software.

WDC said that a lot of data concerning the parishes of Lound and Somerleyton was available on the website "Suffolk Observatory".

It was agreed that a suitable introduction could be added to the list of issues raised. It will then be posted on the Parish notice boards.

It was also agreed that we would make the minutes of these steering group meetings available on the parish websites.

4. Existing data on Parishes.

The Suffolk Observatory website contains data at Parish level on things such as population demographics and housing. This will be useful base data when writing the Neighbourhood Plan. Steering group members agreed to look at this website so they knew what information was available.

5. Questionnaire.

The steering group looked at questionnaires used by Oulton and Elmswell. These asked residents for their opinions on possible solutions to concerns raised. In order to check that responses represent a reasonable cross-section of the population there were also questions about responder's age, employment status etc.

It was noted that both these questionnaires were for large villages. The steering group agreed to look for questionnaires used by small villages. Any small village questionnaires we can find will be examined at the next meeting.

6. Next Meeting.

The next steering group meeting will be on Wednesday 22<sup>nd</sup> February at Somerleyton Village Hall starting at 7.30pm.

Louis Smith