

## Lound with Ashby, Herringfleet and Somerleyton Neighbourhood Plan

Minutes of Steering Group meeting held on Wednesday 20<sup>th</sup> July 2016,  
at Lound Village Hall.

Present: Jenni Livingstone, Paul Strowlger, Rita Flatt, Louis Smith

Apologies from: Maureen Gibbs, Chris Morris, Miles Thomas, David Cook

Copies of the minutes to go to the following who have agreed to help without attending all the meetings: Gerda Gibbs, Mike Brackenbury, David Pugh, Nicky Mathers, Richard Hartgrove

1. Minutes from last meeting.

The minutes from the meeting held on 15<sup>th</sup> June were agreed.

2. Area Designation Form.

The area designation form is out for public consultation. This consultation will end in the middle of August, but WDC will have to get agreement from the Broads Authority before we receive final approval. WDC expect this process to be completed around the middle of September.

3. Draft Project Plan.

Following a very useful meeting with Jo McCallum the draft schedule has been revised. We cannot engage with residents until the area designation form has been approved, but there is some work we can do without waiting. The revised schedule is attached, and the following items indicate the work to be done next.

4. Consultation Topics.

When we are ready to conduct a consultation exercise, we expect to consider key issues within a number of topics. The topics suggested were:

- Housing
- Employment
- Health (provision of surgeries etc)
- Transport
- Education (provision of schools)
- Environment and healthy lifestyle
- Community services (shops, village halls, pubs etc)

We need to ask what are the key issues within each of these topics.

5. Terms of Reference.

The terms of reference for the Oulton Neighbourhood Planning Group were tabled. These to be circulated so that amendments can be suggested if required. The aim is to have terms of reference that can be agreed at our next meeting.

6. Stakeholders other than residents.

We need to identify businesses in Lound and Somerleyton, and any other organisations who might have an interest in land use in the area. A preliminary list was drawn up:

*For Lound:* Essex & Suffolk Water, Lound Nursing Home, Lound Plant Centre, Village Maid Public House, Mardle Café, Lound Manor Shipping Agency, Elder Farm, Eastwood Farm, Beehive Farm, Fermoy Store, Suffolk County Council, Lowestoft College, Lound Church, Lound Village Hall (including Bowls Club).

*For Somerleyton:* Somerleyton Estate (including Somerleyton Farms), Somerleyton Marina and Boatyard, Duke's Head Public House, Farmland Forestry, Park Farm, Home Farm (Calf at Foot Dairy), Somerleyton School, Somerleyton Church, Somerleyton Community Association (including sports field and village hall), Broads Authority, Suffolk Wildlife Trust, English Nature.

Can steering group members please think about the organisations in Lound and Somerleyton to see if any more should be added to this list. When we have area designation approval we plan to write to each organisation to say that we drawing up a Neighbourhood Plan, and inviting them to contribute. Draft letter to be drawn up for next meeting.

As the Somerleyton Estate has such a large land holding in the area it was suggested that they may want to be involved in the Neighbourhood Planning process. A decision whether to invite them to have a representative on the steering group to be taken at the next meeting.

7. Capability audit.

The skills audit will be renamed a capability audit, and with some revisions will be discussed at the next meeting.

8. Next Meeting.

The next steering group meeting will be on Wednesday 17<sup>th</sup> August at 7.30pm. As Somerleyton Village Hall is already occupied for that evening the meeting will take place at Crown House.