

## Lound with Ashby, Herringfleet and Somerleyton Neighbourhood Plan

Minutes of Steering Group meeting held on Wednesday 22<sup>nd</sup> February 2017,  
at Somerleyton Village Hall.

Present: Jenni Livingstone, Paul Strowlger, Miles Thomas, Maureen Gibbs,  
Chris Morris, David Cook, Mike Brackenbury, Rita Flatt, Louis Smith.

Apologies from: Hugh Somerleyton,

Copies of the minutes to go to the following who have agreed to help without attending all the meetings: Gerda Gibbs, David Pugh, Nicky Mathers, Richard Hartgrove.

### 1. Minutes from last meeting.

It was agreed that the minutes of the meeting on 18<sup>th</sup> January were a reasonable record. It was noted that at the meeting with WDC they recommended that we try to meet face to face with businesses in the area as part of the consultation process. WDC also said that they needed to see the draft questionnaire to ensure that it didn't conflict with any work already being done by them.

### 2. Responses from Consultation Events on 13<sup>th</sup> November.

The poster listing key issues raised at the 13 November consultation was discussed, and some minor amendments were agreed. The full database of responses will be put onto the Parish Council website, and the poster will include the web address to find this. Louis to tidy up the poster and print copies for Lound and Somerleyton notice boards.

### 3. Questionnaire.

The steering group discussed a number of questionnaires from different villages, with varying styles. It was agreed that our questionnaire should have a friendly, welcoming style and include a number of photographs and maps. Each section is to have an introductory paragraph to set the context for the questions.

Three sub groups were formed to draft the questions:

Jenni, Maureen, and Miles will look at Community Facilities, Employment, and Health.  
Paul, Chris, and David will look at Housing.

Louis, Mike, and Rita will look at Living in the Area, Environment and Heritage, and Education.

### 4. Locality Funding.

Some money is available from the Suffolk County Councillor's locality fund which could be used to pay part of the printing and software cost for the questionnaire. It was agreed that the two Parish Councils would each apply for half of the available funding.

### 5. Next Meeting.

The next steering group meeting will be on Thursday 16<sup>th</sup> March at Lound Village Hall starting at 7.30pm.