

# LOUND PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Monday 3 July 2023 at 7pm at The Village Hall. The meeting took place after an inspection of the allotments.

**(Subject to amendment until signed by the Chairman at the next meeting)**

**Present:** Miles Thomas, Gayle Welsh, Jenny Ozinel, Connor Moore, Jill Day, Carly Jones-Perks, Paul Ashdown (District Councillor), Keith Robinson (County Councillor), and Jill Brown (clerk). There were no members of the public present

- 1. Welcome and Apologies** – Apologies were received from Paul Strowlger. These were accepted by the Parish Council.
- 2. Co-Option of new Councillors** – Jill Day and Carly Jones perks were introduced by Miles and co-opted onto the Parish Council as new Councillors. Proposed by Gayle, seconded by Connor. The procedure for Register of Interest was explained. Declaration forms to be signed at end of meeting. Policies and Procedures and Governance Toolkit were previously emailed.
- 3. Declaration of Interest and Requests for Dispensation** – There were none.
- 4. Minutes of the Previous Parish Council Meetings** – The minutes of the meeting held on Monday 15<sup>th</sup> May 2023 were reviewed and agreed. Proposed by Jenny, seconded by Connor.
- 5. Councillor Training** – Two councillors said they had not been able to book courses as they are full. Paul Ashdown said that Somerleyton are organising in-person Councillor training and he will ask them if Lound PC can be involved.

### 6. Updates

- **Speed Indicator** – This has been in place near the Mardle to encourage drivers to keep to speed limit as there are lots of ducklings at the moment. It will go back to Somerleyton in September to coincide with school restarting. The instructions for use can be downloaded from the internet..
- **Warm Rooms Project** – This has been suspended for the warmer months. There is £490 left in the fund.
- **Footpath Blacksmiths Loke** – The work on this project has started and will hopefully be completed by the end of the week.
- **Phone Kiosk Back Lane** – The outside is now completed. The inside work is still to be done.
- **Dog Fouling Signs** – The signs will be provided by ESC at no charge. The locations for signs were identified as: 5 on The Green, path to Cuckoo Green, Earth Lane x 2, Snakes Lane, 2 footpaths off Back Lane, 2 entrances to The Heath.
- **Rugby Bus Service** – Keith Robinson said that it is not certain how long this will be funded. Jenny stressed that this is a popular and needed service as the BACT bus service is not always suitable or flexible. It was also mentioned that bus passes cannot be used on the BACT bus.
- **Future Projects** – There will be a joint project with the Village Hall Committee to transform the bowling green to a community orchard with trees, and parking spaces. It

Signed Chairman,  Clerk,  Date 24/9/23

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was pointed out that meadows are more helpful to wildlife as trees are already more plentiful. Carly and Jenny volunteered to be part of the committee to take this project forward and will attend the VH meeting.

- **Allotments** – The allotments were checked before the meeting and all were neat and tidy. There is one allotment payment still outstanding and one tenancy agreement not returned.

#### 7. Reports from District and County Councillors -

**Paul Ashdown** (District Councillor) said that rubbish disposal is no longer dealt with by Norse but by East Suffolk Services. There is funding for the BACT bus for another year. A phone app has been developed to provide better customer service. The rugby bus will continue for the time being but there will be a charge put in place at some point.

**Keith Robinson** (County Councillor) said that S.C.C. are back to business as usual after the recent elections.

**8. Asset Register Review**– Carly will look into the cost of rebuild for the 3 garages. A realistic value for the various seats around the village and the phone kiosk will be investigated. The speed gun cannot be located. The Asset Register will be reviewed at the September meeting ready for the insurance renewal in October.

**9. Correspondence** – There was no correspondence that had not already been distributed.

#### 10. Accounts

**a). Review of Income, Expenditure, and Balances to end of June 2023** – These were agreed.

**Review of Bank Reconciliation to end of June 2023** – These were agreed.

**Review of Actual and Forecast Income to end of June 2023.** These were agreed.

Proposed by Jenny and seconded by Connor.

#### **b). Payments to authorise**

Clerk's Salary to end of July and August 2023.

Woolnough (granite) £889.20

Travis Perkins (hire of equipment) £645.40 plus £1,000 deposit on tools.

Proposed by Jenny seconded by Connor.

A credit card is required by Travis Perkins to provide a deposit of £1,000 against damage to equipment. As the PC does not have a credit card, Miles has used his own personal bank card. The PC agreed the amount of up to £1,000 to be refunded should any damage to equipment occur.


Proposed by Gayle and seconded by Connor.

**11. Election of Vice Chair** – This has been postponed until the next meeting as not all Councillors were present.

**12. Meeting dates for 2023** – 4<sup>th</sup> Sept, 6<sup>th</sup> Nov.

**13. Councillors Forum** – Warm Rooms, The Heath.

The meeting closed at 8.30pm.

Signed Chairman, ..... Clerk,  Date 4/9/23