

# LOUND PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Monday 6 November 2023 at 7pm at The Village Hall. **(Subject to amendment until signed by the Chairman at the next meeting)**

**Present:** Miles Thomas, Jenny Ozinel, Connor Moore, Paul Strowlger, Gayle Welsh, Carly Jones-Perks, Paul Ashdown (District Councillor), Keith Robinson (County Councillor), Jill Brown (clerk). There were no members of the public present

**1. Welcome and Apologies** – Apologies were received from Jill Day. These were voted on and accepted unanimously by the Parish Council.

**2. Declaration of Interest and Requests for Dispensation** – Miles declared an interest in any discussion around the rental income from the garages, which could be included in the budget discussion.

**3. Minutes of the Previous Parish Council Meeting** – The minutes of the meetings held on Monday 4 September 2023 and Monday 9<sup>th</sup> October were reviewed and agreed. Proposed by Gayle, seconded by Paul S.

**4. Election of Vice Chair** – Paul Strowlger was elected as Vice Chair. Proposed by Gayle, seconded by Jenny.

**5. Updates –**

- **Councillor Training** – As there is currently no opportunities to join with other local Parishes it was agreed that clerk will book 4 places for online training with SALC and these will take place jointly in the VH so councillors can support each other with this.
- **Warm Rooms Project** – Miles said that 75% of the grant applied for has been received – the rest will be paid when monitoring information has been supplied. The warm room sessions will be Monday afternoons from 1-4pm. There will be a film and drinks and snacks. Miles has set up a rota for volunteers to help run the warm room scheme. Two volunteers per week are needed.
- **Phone Kiosk Back Lane** – Still in progress.
- **Dog Fouling Signs** – Miles has contacted Nicky Noodles – no reply to date.
- **De-fib** – This has now been sorted.
- **Village Hall** – This item is on hold pending further information.
- **Mardle** – The Community Payback scheme will be contacted by Miles to see if they can help with the clearing of The Mardle and if this is not possible then a working party will be formed. The tree that is near the seat will also be removed as this is rotting. There has been a problem with an increasing number of rats around the Mardle. Quotes for one company have been sourced and the clerk will seek a further quote from a recommended contractor.
- **Speed Camera** – The foliage obscuring the speed signs is the responsibility of the land owner. If the land is owned by Highways Dept they are responsible. Keith will ask the relevant person to get in touch re training and equipment for the clearing of foliage around speed signs. The speed camera is back with Somerleyton. There is a

Signed

Chairman, .....

Clerk, .....

Date

8/11/24

possibility that Lound and Somerleyton may be able to get their own speed cameras so that it is not necessary to share.

**Future Projects** – Miles spoke about the archived information about Lound that has recently been given to him to display. This was discussed. The men’s shed group may possibly be able to help and there may be a possibility of funding for a printer/scanner. SCC library resources may also be able to help. Keith said he will look into what help can be provided.

**6. Reports from District and County Councillors -**

**Paul Ashdown** –Paul spoke about a funded project aimed at the health of year 5-6 children. There is a Community Partnership meeting next Tuesday at 6pm at the Seagull Theatre. The new skills centre in Lound will open in the New Year. There will be an open day at the college on 2<sup>nd</sup> December from 10am -2pm. There will be information about Lound displayed. The app for the BACT bus is not yet up and running but journeys can be booked by phone and online.

**Keith Robinson** (County Councillor) asked for pricing for a printer/scanner and he will look into funding. Keith will email clerk re speed sign for Lound.

**7. Correspondence** – There was no correspondence that hadn’t already been forwarded or dealt with.

**8. Internet Banking** – It was unanimously agreed that the signatories for internet banking on the new mandate should be: Miles Thomas, Connor Moore, Jill Day, and Jill Brown. Proposed by Paul Strowlger and seconded by Jenny Ozinel.

**9. Preliminary Budget Discussion and Review** – A preliminary discussion took place about the budget and the precept request for 2024-25. Miles will upload a shared document. The budget and precept request will be finalised at January’s PC meeting.

**10. Internal Control Document** – Paul Strowlger agreed to take responsibility for the Internal Control document again this year. It needs to be completed by April 2024.

**11. Accounts**

**a). Review of Income, Expenditure, and Balances to end of October 2023** – These were reviewed and agreed.

**Review of Bank Reconciliation to end of October 2023** – These were reviewed and agreed.  
**Review of Actual and Forecast Income to end of October 2023.** These were reviewed and agreed.

Proposed by Paul S and seconded by Connor.



**b). Payments to authorise**

Clerk’s Salary to end of November and December 2023. Proposed by Miles, seconded by Carly.

**12. Dates of Future Meetings** – 8<sup>th</sup> January 2024, 4<sup>th</sup> March 2024.

**13. Councillors Forum** – No extra items brought up for discussion at next meeting.

The meeting closed at 8.40pm

Signed Chairman,  Clerk,  Date 8/1/24

